

2015 Programmatic Evaluation Calendar

Activity	Timeframe	Responsible Party	Data Source	Delivered to	Outcome
<i>Programmatic Evaluation Plan</i>					
PEP Assessment					
<ul style="list-style-type: none"> Assess PEP 	May - Annually	Director of Assessment	Outcomes from previous year's plan	Associate Dean of Academic Affairs	Report summarizing previous year's evaluation activity and assessment of the PEP
<ul style="list-style-type: none"> Draft/revise PEP 	June - Annually	Director of Assessment	PEP Report/Next year's goals/Executive committee input	Executive Committee; Assessment Committee	Updated PEP for the following year
<ul style="list-style-type: none"> Approve PEP 	July - Annually	Executive Committee/Assessment Committee	Dir of Assessment	Dir of Assessment; Stakeholders	Finalized PEP and update delivered to faculty
<i>Strategic Planning & Assessment</i>					
Formative Assessment	June - Annually	Dir of Assessment & SIGs	Assessment Data and status update	Executive Committee	Interim memo and dashboard update
Summative Assessment	November - Annually	Dir of Assessment & SIGs	Assessment data, status update and SIG narrative focused on objectives	Executive Committee	Summative report and dashboard update
<ul style="list-style-type: none"> Revise Strategic Plan 	January - Annually	Executive Committee	Summative report, SIGs, Dir of Assessment; feedback from faculty, staff, students, steering committee, external stakeholders	Faculty	Updated Strategic Plan for faculty approval (at Faculty Retreat)
<ul style="list-style-type: none"> Approve Strategic Plan 	February – Annually	Executive Committee	Result of faculty vote at retreat	Faculty, staff, students, steering committee, external stakeholders	Updated Strategic Plan document, updated website

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<i>Curriculum Assessment</i>					
Review instruments	August – Annually	Assessment Committee	Surveys; Focus group protocols	Assessment Committee	Modifications made to instruments, creation or removal of instruments
Course Reviews					
<ul style="list-style-type: none"> Focus groups 	April – Annually November – Annually	Associate Dean for Professional Education; Course Directors; Chairs	Students	Course directors, chairs, Assoc Dean Professional Education	Reflection in the course renewal by Course Director

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<i>Curriculum Assessment (cont.)</i>					
<ul style="list-style-type: none"> Course/Course Director Evaluations Administered 	May – Annually December – Annually	Program Education Coordinator/Dir of Assessment	End-of-course surveys - quantitative responses and trends from qualitative data; grades	Assessment Committee	Quantitative and qualitative data and an abstract tying themes and numbers.
<ul style="list-style-type: none"> Review Course Evaluations 	February – Annually for Fall courses June – Annually for Spring Courses	Assessment Committee	Director of Assessment Abstract	Course directors, Curriculum committee	Evaluation form from AC reviewer
<ul style="list-style-type: none"> Curriculum Committee Review and Renewal 	May – Annually September – Annually	Curriculum Committee & Course Directors	Assessment committee Evaluation	Renewal form and updated syllabus back to Curriculum committee	Changes to courses
AACP Surveys					
<ul style="list-style-type: none"> Preceptor 	November – Biennially	Director of Assessment	Survey data	Assessment Committee; Stakeholders	Evaluation & recommendations sent to stakeholders with a reply required of actions taken
<ul style="list-style-type: none"> Alumni 	November – Biennially	Director of Assessment	Survey data	Assessment Committee; Stakeholders	Evaluation & recommendations sent to stakeholders with a reply required of actions taken
<ul style="list-style-type: none"> Faculty 	July – Biennially	Director of Assessment	Survey data	Assessment Committee; Stakeholders	Evaluation & recommendations sent to stakeholders with a reply required of actions taken
<ul style="list-style-type: none"> Graduating Student 	July – Annually	Director of Assessment	Survey data	Assessment Committee; Stakeholders	Evaluation & recommendations sent to stakeholders with a reply required of actions taken
<ul style="list-style-type: none"> o Benchmarking 	Occurs when results are available	Assessment Committee	Survey data; Evaluation report	Stakeholders	Will be sent to executive committee & stakeholders for response as required
<ul style="list-style-type: none"> o National and Peer Comparison 	Occurs when results are available	Assessment Committee	Survey data; Evaluation report	Stakeholders	Will be sent to executive committee & stakeholders for response as required
Curriculum Mapping, Outcomes, Effectiveness					
<ul style="list-style-type: none"> Comprehensive review 					
<ul style="list-style-type: none"> o ABO's Align to the Mission 	August – Quadrennial	Assessment & Curriculum committees	Assessment data (all data since previous review)	Faculty	Suggested changes or updates
<ul style="list-style-type: none"> o Appropriateness of ABO's to profession 	October – Quadrennial	Assessment & Curriculum committees	Assessment data (all data since previous review)	Faculty	Suggested changes or updates
<ul style="list-style-type: none"> • ABO's Assessment 	March – Biennially	Assessment Committee	ABO Outcomes; Exit Survey	Assessment committee	ABO report
<ul style="list-style-type: none"> o ABO Mapping to courses 	March – Biennially	Director of Assessment	Syllabi	Assessment committee	ABO report

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<i>Curriculum Assessment (cont.)</i>					
<ul style="list-style-type: none"> ○ Ensure ABO's are assessed throughout curriculum (Review Breadth and Depth) 	July – Biennially	Assessment Committee	ABO report from course syllabi	Curriculum committee; course directors	Curriculum committee & course directors addresses issues in course reviews
<ul style="list-style-type: none"> ○ Review ABO Assessment Tools 	July – Biennially	Assessment Committee	Course directors and AC members	Assessment committee	Assessment committee presents any suggestions for review to course directors and curriculum committee
<ul style="list-style-type: none"> ○ Compare ABO data to benchmarks 	July – Biennially	Director of Assessment	ABO report	Assessment committee	ABO report presented to faculty and curriculum committee
Standardized Assessment					
<ul style="list-style-type: none"> • NAPLEX Results 	July – Annually	Director of Assessment	Test results	Assessment committee	Review trends and area scores
<ul style="list-style-type: none"> • PCOA 	June – Annually	Director of Assessment	Test results	Assessment committee	Review trends and area scores
<ul style="list-style-type: none"> • MPJE 	July – Annually	Director of Assessment	Test results	Assessment committee	Review trends and area scores
<ul style="list-style-type: none"> • CCTST 	May – Annually	Director of Assessment	Test results	Assessment committee	Comparison of P1 and P3 scores for improvement and differences in revised curriculum
<ul style="list-style-type: none"> ○ Benchmarking 	Occurs when results are available	Assessment Committee	Test results	Stakeholders	Will be sent to executive committee & stakeholders for response as required
<ul style="list-style-type: none"> ○ Peer Comparison 	Occurs when results are available	Assessment Committee	Test results	Stakeholders	Will be sent to executive committee & stakeholders for response as required
ITPD/NTPD					
<ul style="list-style-type: none"> • Pathway comparability 					Discussion of any differences in outcomes between programs
<ul style="list-style-type: none"> ○ ABO's Assessment 	February – Biennially	Director of DDP	DDP ABO report	Assessment committee	Discussion of any differences in outcomes between programs; Assessment committee reviews and provides any feedback to DDP and curriculum committee
<ul style="list-style-type: none"> ○ Course Reviews (see above) 	February – Annually for Fall courses June – Annually for Spring Courses	Same process as above for course review			Discussion of any differences between programs; Assessment committee reviews and provides any feedback to DDP and curriculum committee

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<i>Operational Plan Assessment</i>					
Effectiveness of operational units	As needed or requested basis	Operational functions of the School will be assessed on an as needed or requested basis in collaboration with the Director of Assessment to provide greater data analytics for each unit.			
Student Affairs					
Assessment of Admissions Criteria	Ongoing committee work	Admissions Committee	Admissions data; academic performance of students	Admissions Committee; Student Affairs	Review trends to assure effective admission procedures and qualifications.
<ul style="list-style-type: none"> Student Services 	July – Annually	Director of Assessment	AACP Surveys; Exit survey	Associate Dean of Student Services	Tracking and review for continuous improvement
<ul style="list-style-type: none"> Student & Cohort Tracking (Retention Rates; Progression; Graduation Rates) 	Annually	Student Services	Student tracking system	Associate Dean of Student Services	Posted on the website and reported to executive committee
Academic Affairs					
<ul style="list-style-type: none"> Assessment of Accreditation Compliance 	July – Biennially	Faculty and Committees	Review of 2016 Standards	Faculty	Modification as appropriate to areas of concern
Experiential Education					
<ul style="list-style-type: none"> Experiential Education 	July – Annually	Dir of Assessment	AACP Surveys; Exit survey	Director of Experiential Education	Tracking and review of data for continuous improvement
<ul style="list-style-type: none"> Preceptor feedback 	November – Biennially	Dir of Assessment	AACP Surveys	Director of Experiential Education	Review trends and area scores; request response as required
<ul style="list-style-type: none"> Review Practice Sites/preceptors 	Ongoing	Dir of Experiential Education	Experiential Site surveys and reviews	Experiential Education Committee	Tracking and review of data for continuous improvement
Organizational Effectiveness					
<ul style="list-style-type: none"> Stress/workload/morale - faculty, staff, students 	Literature review in progress with completion by Aug; TBD for survey	Dir of Assessment	Literature review for valid measures	Assessment committee	Measure delivered and administered; request response as required
<ul style="list-style-type: none"> Faculty (workload; resources) 	July – Biennially	Dir of Assessment	AACP Surveys	Executive Committee	Review trends and area scores
<ul style="list-style-type: none"> Organizational Culture; Leadership Effectiveness; Governance; Effectiveness of the Organizational Structure 	AACP surveys follow the schedule outlined in Curriculum Assessment; Graduating student and program surveys annually in May; administration survey annually	Dir of Assessment	AACP Surveys; internal graduating student surveys; program surveys; administration survey	Assessment committee; Executive Committee; Departments	Review trends and area scores; request response as required
Dept of Pharmaceutical Sciences					
<ul style="list-style-type: none"> Faculty effectiveness and productivity 	Annually	Individual Faculty	SPAR	Dept Chair	Basis of performance review
Dept of Clinical Pharmacy					
<ul style="list-style-type: none"> Faculty effectiveness and productivity 	Annually	Individual Faculty	SPAR	Dept Chair	Basis of performance review